

Facility Rental Interest Form



Please use this application to submit your rental request for The Salvation Army Ray & Joan Kroc Corps Community Center. Please note, the approval process for scheduling your event may require up to 14 days. Thank you for considering the Kroc Center for your event.

CONTACT INFORMATION

NAME OF GROUP/ORGANIZATION/PRIVATE PARTY: _____

CONTACT NAME _____ TITLE _____

CELL _____ DAY PHONE _____

EMAIL _____ CHECK IF CURRENT GOLD MEMBER OF THE KROC CENTER

ADDRESS _____ CITY, STATE _____ ZIP _____

ALTERNATE CONTACT _____ PHONE _____

PLEASE PROVIDE WEB/SOCIAL MEDIA ADDRESS: (IF APPLICABLE) _____

DESCRIBE YOUR ORGANIZATION'S MISSION AND PURPOSE: (IF APPLICABLE) _____

EVENT INFORMATION

EVENT: _____

TARGET AUDIENCE: _____

EVENT PURPOSE: _____

RENTAL START: _____ RENTAL END: _____

EVENT START: _____ EVENT END: _____

ESTIMATED ATTENDANCE: _____

WILL YOU PROVIDE CATERING SERVICES SERVICE AT YOUR EVENT? YES NO

WILL ADMISSION BE CHARGED AT YOUR EVENT? YES NO PRICE: _____

WILL MERCHANDISE BE SOLD AT YOUR EVENT? _____

WILL THERE BE ANY REVENUE OR FUNDRAISING ACTIVITIES AT YOUR EVENT? IF YES, PLEASE DESCRIBE. _____

IS YOUR ORGANIZATION NON-PROFIT? (IF SO, PLEASE PROVIDE A COPY OF 501C3) _____

ROOM(S)/AMENITIES REQUESTED IF KNOWN:

- | | |
|-------------------------------|----------------|
| CHAPEL/PERFORMING ARTS CENTER | PATIO |
| MULTI-PURPOSE / BANQUET ROOMS | GYM |
| PARTY ROOMS | AMPHITHEATER |
| AQUATIC CENTER | RJ'S KID WATCH |
| SPORTS FIELDS | CLASSROOMS |
| MUSIC PRACTICE ROOM | COMPUTER LAB |
| WOOD FLOOR STUDIO | CLIMBING WALL |

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ADDITIONAL INFORMATION

PLEASE ATTACH ANY INFORMATION THAT WILL ASSIST IN DESCRIBING YOUR ORGANIZATION AND THE EVENT.

LIABILITY INSURANCE

Facility users must either provide liability insurance of at least \$1,000,000 naming The Salvation Army, a California Corporation, as additional insured no later than 10 days prior to the scheduled start time or make other arrangements with the RJKCC regarding liability coverage. Additional information about insurance options and requirements are available on request.

ACCESS POLICY

The RJKCC is owned and operated by The Salvation Army. The Salvation Army reserves the right to grant access to its facilities to those groups or individuals whose activities are in harmony with the mission of The Salvation Army and appropriate for family participation.

THE SALVATION ARMY RAY & JOAN KROC CORPS COMMUNITY CENTER K.A.C.

DATE RECEIVED: _____

RENTAL COORDINATOR: _____

MAJORS APPROVAL: _____

RECOMMENDED TO DHQ: _____

CFC APPROVAL: _____

BY: _____

THE SALVATION ARMY MISSION STATEMENT

The Salvation Army, an international movement, is an evangelical part of the universal Christian Church. Its message is based on the Bible. Its ministry is motivated by the love of God. Its mission is to preach the gospel of Jesus Christ and to meet human needs in His name without discrimination. To learn more about The Salvation Army please visit our site at www.salvationarmyusa.org.

SIGNATURE _____ DATE _____

FOR OFFICE USE ONLY

STAFF NOTES: _____

ONLINE SUBMISSIONS

- 1) FILL OUT ALL REQUIRED FIELDS AND SAVE AND EMAIL THIS DOCUMENT.
- 2) SAVE:
- 3) FILE>SAVE
- 4) EMAIL FILE AS AN ATTACHMENT TO EVENTS@KROCPHX.ORG

Questions? Email Sonya Chavez at Sonya.Chavez@usw.salvationarmy.org